"Leadership and Communication Programme"

Training Time : 9am to 5pm

[Classroom]

Digital Certificate of attendance awarded for those who complete the course

INTRODUCTION

Leadership Understanding is the process of creating and communication with group of employees who cohesively work together versus work independently on their own projects. These individuals collaborate on various projects to accomplish one or several objectives, depending on the needs of the business and the departments they are separated into. Team building is an ongoing process that helps a work group evolve into a cohesive unit. The team members not only share expectations for accomplishing group tasks but trust and support one another and respect one another's individual differences. There are many activities that can be done to help build connections between members of a team, create lasting bonds, and enable better teamwork and working practices

COURSE OBJECTIVES

During this one-day course, numerous topics will be taught, meaning that trainees will be given the chance to thoroughly explore the differences between the trust and will Leadership and Communication skill.

METHODOLOGY

Games, Case Study & Discussion.

WHO SHOULD ATTEND?

This course is designed for anyone who wants to gain in-depth knowledge through the Game and Team session.

TRAINING NEEDS

Physical Appearance

COURSE CONTENT

Day 1:

9.00am – 11.00am:

Module 1: Program Opening & Introduction

- In this indoor session, the trainer will be setting expectations, safety protocols, ground rules and set housekeeping rules to the participants.
- Participants will be introduced to the agenda and mechanic of the teambuilding session – How the workshop will work and how participants can gain benefits from the program.

11.00am – 1.00pm:

Module 2: Icebreakers & Team Formation

- In the Icebreaking session, participants will have an opportunity to break the physical and mental barrier through a series of interactive and fun activities.

Learning Activity – Dual Action

Participants are required to catch the next in line finger in the fastest time and avoid own finger to be catch at the same time

Learning Objectives:

- Goal Setting
- Attitude/Mindset Change – **Impossible to Possible**
- Delegation & Focus on Areas of Responsibility
- Team Efficiency & Effectiveness
- Team Communication

1pm – 2pm:

Lunch

2pm – 4.45pm:

Module 3: Learning Activity – Truth & Lie

Participants are required to name form the partner and tell 3 statement about themselves. The partners will then decide the answer to be truth or Lie

Learning Objectives:

- Risk of compromising
- Risk of Assuming
- Important of Knowing each other
- Important of Collaboration

4.45pm – 5.00pm:

Wrap Up of the day